

Manuscript Approval

USDA FOREST SERVICE RESEARCH AND DEVELOPMENT

FS-1600-1

Title: _____

Author(s): _____

Forest Service/primary contact for manuscript: *(name, RWU, contact info)* _____

Are any authors non-Federal employees? Yes No *(If yes, please attach signed Author Release form for each)*

MANUSCRIPT OUTLET

Forest Service (FS) publication (check): GTR RP RN RB RU RMAP Other: _____

Non-FS publication Journal article *(name of journal)* _____

Book or book chapter *(name of publisher)* _____

Proceedings paper *(name of conference and publisher)* _____

Other *(name of outlet)* _____

TECHNICAL AND STATISTICAL REVIEWS

Technical Reviews *(may be waived; see instructions on back of form)*

Reviewer 1—Name/title/affiliation/location: _____

Reviewer 2—Name/title/affiliation/location: _____

Statistical review *(may be required; see instructions on back of form)*

Reviewer—Name/title/affiliation/location: _____

APPROVALS

Senior Author:

I organized and wrote this manuscript and confirm its accuracy, scientific integrity, credibility, and objectivity. I assume responsibility for the correctness of literature citations; all original data in the text, tables, and illustrations; and the conclusions and recommendations drawn from the data. Each issue raised in technical review has been resolved or rebutted and made part of the written record. Agencies of coauthor(s) have approved the manuscript.

Signature

Print name

Date

Designated Responsible Official (DRO): *(designated by the Station Director, the DRO is typically an Assistant Director, Project Leader, Program Manager, or comparable designee)*

I reviewed this manuscript and approve it for publication. The manuscript received sufficient technical, statistical, and/or policy reviews, and the author has responded adequately to those reviews. I certify the following (check those that apply):

Technical reviews: Reviews and reconciliation letter/rebuttal attached

Waived *(state criteria, see back of form):* _____

Statistical review: Review and reconciliation letter/rebuttal attached

Waived *(not needed based on manuscript content)*

Policy review: Review and reconciliation letter/rebuttal attached

Waived *(not needed; manuscript does not contain advocacy statements on laws or policies that guide natural resource management in the Federal Government)*

Signature

Print name

Date

Form FS-1600-1 Instructions

See Appendix E in the Forest Service QA plan for definitions of research publications and qualifying products.

Form FS-1600-1 must be used for approval and processing by:

- Forest Service author(s) for research publications and/or qualifying product(s) (see QA plan)
- External author(s) for research publications and/or qualifying product(s) published by the Forest Service

Please note that some stations have additional requirements; please contact the appropriate station Publications Lead for specific submittal requirements.

REVIEWS

See Appendix G in the Forest Service QA plan for further instructions and definitions of review types.

Technical Review(s) may be waived by the DRO if the publication or qualifying product meets one of the following criteria:

1. It will be submitted to a non-FS outlet that will coordinate a refereed review
2. It is a descriptive, non-research paper (e.g., book review, editorial or programmatic paper)
3. It is a refereed, non-Forest Service proceedings paper or poster
4. It is a previously published proceedings paper that is now being submitted to a journal (paper must be cited as previously published)
5. It is a technical paper (e.g., FIA reports) that the DRO interprets and documents as adequately reviewed within the research work unit
6. It is a scientific paper within the expertise of the unit that the DRO decides needs only one critical review (external)
7. It is a time-sensitive paper written for rapid communication in a journal (justification must be provided); must be approved by DRO.

Statistical Review may be required if:

1. The unit DRO feels the scientific content of the manuscript may be highly influential or controversial;
2. There is no approved study plan;
3. The study has deviated substantially from the approved study plan without documented approval;
4. There is no evidence in the study file of pre-data analysis consultation with a qualified statistician; or
5. The study file does not include a completed Scientist Statistical Checklist (see Appendix F in Forest Service QA plan).

Policy Review looks for opinions on laws or policy, speculation without peer-reviewed experimental data and citations, and provocative statements inappropriate for scientific publication. The policy review will ensure that discussion of management implications, considerations, and potential outcomes are objective and do not advocate for or discriminate against particular management approaches. Reviews are generally conducted by the senior Forest Service author's DRO, but may be delegated to a similarly qualified senior manager. The policy review may be waived by the DRO.

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